



**Minutes of the Meeting of the
ANNUAL GENERAL MEETING**

**held on Saturday, 20 June 2020 at 2.00 pm (BST)
via Virtual Meeting**

Al-Kindi company secretary started the meeting and started taking minutes

29 Members present in the virtual meeting.

Alaa Alani (PhD), member of the board of trustee, in the Chair

1. Announcements

1.1 The Chair noted that 29 members exceeds the quorum (15-member) and AGM can start

1.2 The Chair welcomed members to the AGM 2020 which would present reports and updates on achievements in the year 2019/2020, the Annual Accounts for the financial year ending 31 December 2019.

1.3 The Chair explained that the event had to be held as a virtual meeting instead of the usual face-to-face meeting due the COVID-19 pandemic.

1.4 The Chair welcomed members feedback during the AGM by using the online chat facility of the meeting software or by using the raising of hands feature.

2. Notice of Meeting

The notice convening the meeting was taken as read.

3. Minutes

Minutes of the Annual General Meeting 2019 were taken as read.

4. Reports

4.1 The Chair presented the Al-Kindi's activities in 2019/2020.

4.2 The Chair invited other Board members and Executive Committee members to support in presenting their respective parts of the activities for last yar.



4.3 The Chair invited Mr Usama Mohamad (Member of the Board of Trustees acting as Treasurer) to present the accounts for the year ended 31 December 2019 as well as the management accounts for the service period.

5. Member's feedback and Q&A

5.1 The Chair invited members to raise questions and feedback.

5.2 Members participated in discussion and offered some ideas to develop the Al-Kindi's work and its impact in the future.

5.3 Some members voiced concern at accepting any financial support from

5.4 It was noted that Al-Kindi needs more focus on diversity and attracting more young members and female colleagues to the society's activities.

5.5 It was noted that the financial situation of Al-Kindi relies on membership fees and that a focus should be on finding additional funding sources via grants and sponsorship.

5.6 Some members concern at low membership figures was noted. It was clarified that due to GDPR Al-Kindi can no longer contact members who have not given their explicit consent to be included in the membership register / mailing list.

6. AGM Resolutions

6.1 Chair invited members to vote by show of hands that the Annual Account and Finances as being received and considered. Members voted this resolution unanimously.

6.2 Chair invited members to vote by show of hands that members approve the changes proposed by the Board of Trustees in relation to election term and other items noted in the Trustee's presentation. Members voted for this resolution unanimously.

7. Vote of Thanks

7.1 Chair thanked members for their attendance and participation and introduced Mr Qassim Kazzaz, honorary fellow member of Al-Kindi and chair of the Election and Nomination Committee to Chair of the AGM.

7.2 Chair proposed that the Best Thanks of the Al-Kindi be accorded to all retiring Members of the Board of Trustees and Executive Committee and other volunteers of the Al-Kindi Society of Engineers. Members voted this resolution unanimously.



8. Results of Online Ballot Voting for new Trustees

- 8.1 The Chair clarified that election for the board of trustee positions was conducted via an online ballot with voting closed 19 June 2020 23:59.
- 8.2 The Chair clarified that online voting (electronic ballot voting) is permitted under the Al-Kindi Article of Association and is inline with guidance and recommendations by the Charity commission during the social distancing and lockdown period.
- 8.3 The Chair noted that two members requested for their vote preference to be taken into account by telephone, and this was declined by the Nomination and Election Committee.
- 8.4 The Chair noted that although the ballot called for five members to be elected to the Board of Trustees, all seven candidates are of exemplary calibre, and all have a role to play in the Al-Kindi future as members of the board or other committees.
- 8.5 The Chair presented the results of the online ballot voting and the incumbent board of Trustee members are (Ali AlBadri, Hassan Mohamad, Haval Kadhem, Kadhum AlSarraj, Usama Mohamad).
- 8.6 The Chair invited members to welcome and support the new Board members with their work to lead the Al-Kindi for the next two-year term.

9. Close

- 9.1 The Chair thanked all attending members for their continued support of the Al-Kindi Society of Engineer and noted the official AGM business as closed.
- 9.2 The Company secretary ended the virtual meeting.